



MERRYLANDS

PRIMARY SCHOOL AND NURSERY

Cumberland Drive, Basildon, Essex SS15 6QS
Phone: 01268 417893 Email: admin@merrylands-pri.essex.sch.uk
Website: www.merrylandsprimaryschool.co.uk

Wednesday 2nd September 2020

Dear Parent/Carer,

Reminders for the reopening of Merrylands Primary and Nursery: Thursday 3rd September 2020

New Build

The new build is complete but external works continue and will do so until October half term. Please access the new build via the pathways and not the muddy area.

Drop off and collection

- please enter via the main gate and exit via the side gate
- please ensure that you follow the one-way system
- adhere to social distancing guidelines whilst on the school premises
- keep as close to the allocated time as possible to reduce the number of people on site
- staff will be on site to direct you to the correct classroom
- **Once you have dropped off and collected your child/ren please leave the site immediately**

Uniform

- children are to attend school in full school uniform and plain black shoes
- as outlined in the guideline children will be taking part in PE outside
- there will be set PE lessons as well as additional sessions
- children should have as part of their PE kit a dark coloured tracksuit/jogging bottoms/sweatshirt etc. which should be plain with no emblems or logos.

Snacks and Lunches

- children will eat in the classrooms at lunch time except the Reception classes
- hot and cold food will still be available, but it will be a reduced menu but still compliant
- the menu was sent to parents/carers via ParentMail and is on the school website
- Universal Free School Meals will still apply
- children can bring in a packed lunch from home

Water Bottles

Please ensure your child brings a named water bottle to school as the water fountains have been turned off.

What can children bring to School?

- Children can continue to bring a bag into school; however, it should be no bigger than the A4 book bag
- children will not be required to bring in their own stationary or pencil cases, this will be provided in their own individual bag or tray
- you may wish for your child to wear a mask to school however guidance states that when they arrive this is to be removed and it will be kept in their book bag throughout the day
- please do not send your child in with their own anti-bacterial gel, we will provide this in each classroom and around the school

Health and Hygiene

- each classroom will continue to have its own cleaning station with anti-bacterial foam
- children and staff will be regularly washing their hands and observing social distancing within their groups
- younger children are not expected to social distance, the emphasis will be on keeping separate and working within their own bubble

What if there is a suspected case?

- if your child displays symptoms similar to Covid-19 at home, please contact us immediately
- if they begin to display symptoms similar to Covid-19 during the school day, we will ask you to come to collect your child promptly
- we will communicate with you regarding booking tests and self-isolation expectations so that everyone is aware and ready to act swiftly

Extra-curricular clubs

- there will be no extra-curricular morning or after school activity clubs run by the school until at least half term when this will be reviewed

Contact

- if you wish to meet with a member of staff an appointment will need to be made by ringing the office or emailing admin@merrylands-pri.essex.sch.uk
- if you wish to have a conversation with the class teacher an appointment is required
- a quick message can be relayed to a staff member who is on the door whilst continuing to adhere to social distancing
- we will be limiting the amount of people accessing the main office to one person at a time
- please use the drop box or intercom to communicate
- it would preferable for you to contact the office via the admin email or by phone and a member of staff will get back to you
- if your contact details (mobile number or email address) change, please notify the School Office as soon as possible

I know there are numerous guidelines that must be followed, but this is to ensure that we can open safely.

We are very much looking forward to welcoming you back tomorrow and starting the new academic year.

Yours sincerely,

Mrs Robinson
Headteacher